



**Growth Institute**

Workplace Integrated Training Solutions

*An approved private college*

# **Short Learning Program Overview: Project Management**

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Version 6

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## I. Introduction

Growth institute has more than 28 years' experience in the fields of:

- Project Management
- Software Project Management
- Software Requirements Management
- Business Analysis

We worked on a no fewer than 41 big projects locally and in the United States. Our experience gave us solid practice insights that our competitors do not have.

The above disciplines are **short learning programs** and Growth Institute will act as a tutoring service to prepare students so that they can write their international exams in Project Management and Business Analysis.

## II. Important Disclaimers

Growth Institute acts as a content tutor for the above disciplines. The Growth Institute does not issue any qualifications for above disciplines. All exams are administered by international professional bodies. Said international professional bodies have the right to award qualifications to students who pass the international exams.

## III. Our Target Audience

Our courses are designed for:

- School leavers who have an interest in Project Management
- People in the workplace who just started in a Project Management role and who need a first qualification
- Senior managers who want to learn more about Project Management

## IV. Our Teaching Approach

- We follow a “Flip the Classroom” approach. In other words, students are expected to do certain amounts of pre-reading so that we can focus on the areas where students have difficulty in understanding concepts.
- Students have access to an online learning platform where:
  - They engage with the study material
  - They take a series of tests as that we have an updated knowledge profile for each student
- Students spend four hours a week in class where the contents of sixty different lectures are discussed and clarified.
- During the course of their learning, students will be given a simulated project on which they have to demonstrate the skills that they have learnt in class

## V. Our Assessment and Exam Approach

- We prepare students to master a minimum of thirteen Knowledge Areas before they are advised to take their international exam
- Over the duration of the Short Learning Program, students will be expected to do the following assessments:

<b>Knowledge Area</b>	<b># of Tests</b>	<b>Required Pass Mark</b>
<b>1. Introduction into Project Management</b>	3	80%
<b>2. Organisational Influences and the Project Life Cycle</b>	3	80%
<b>3. Project Management Processes</b>	3	80%
<b>4. Project Integration Management</b>	3	80%
<b>5. Project Scope Management</b>	3	80%
<b>6. Project Time Management</b>	3	80%
<b>7. Project Cost Management</b>	3	80%
<b>8. Project Quality Management</b>	3	80%
<b>9. Project Human Resources Management</b>	3	80%
<b>10. Project Communication Management</b>	3	80%
<b>11. Project Risk Management</b>	3	80%
<b>12. Project Procurement Management</b>	3	80%
<b>13. Project Stakeholder Management</b>	3	80%
<b>14. FINAL EXAM SIMULATION to test exam readiness</b>	3	80%

Note: The professional exams that we prepare students for have a required pass mark of 75% or more. There is ample evidence to show that students who not gone through our program before the attempt the professional exams, have a 95% failure rate.

## VI. Entry Requirements and Costs

### A. Basic Project Management Short Learning Program

<ul style="list-style-type: none"> <li>• <b>Required education and experience levels</b></li> </ul>	<p>Grade 12 or degree with 1 500 proven hours of practical project experience</p> <p style="text-align: center;"><b>OR</b></p> <p>Minimum of 23 hours project management education before taking the exam</p>
<ul style="list-style-type: none"> <li>• <b>Short Learning Program Duration</b></li> </ul>	Minimum 26 weeks (4 hours per week) – 104 hours
<ul style="list-style-type: none"> <li>• <b>Final Test before enrolling for the exam</b></li> </ul>	150 multiple choice questions in 3 hours
<ul style="list-style-type: none"> <li>• <b>Tuition Cost (including Online Learning Portal)</b></li> </ul>	<b>R 12 000-00</b>
<ul style="list-style-type: none"> <li>• <b>Exam entry deadlines</b></li> </ul>	6 Months after membership to professional body was accepted
<ul style="list-style-type: none"> <li>• <b>International Exam Cost</b></li> </ul>	\$ 400-00
<ul style="list-style-type: none"> <li>• <b># of Exam Sitzings</b></li> </ul>	1
<ul style="list-style-type: none"> <li>• <b>Maximum number of attempts to pass exams</b></li> </ul>	At discretion of international professional body
<ul style="list-style-type: none"> <li>• <b>Books and Learning Material (Optional Extra)</b></li> </ul>	\$ 100-00 per publication
<ul style="list-style-type: none"> <li>• <b>Qualification awarded by International Professional Body</b></li> </ul>	CAPM (Certified Associate in Project Management)

## **B. Intermediate Project Management Short Learning Program**

<ul style="list-style-type: none"> <li>• <b>Required education and experience levels</b></li> </ul>	<ul style="list-style-type: none"> <li>• Grade 12 or Associate Degree recognised by the international professional body, and</li> <li>• 7 500 hour in leading and directing projects, and</li> <li>• Minimum 35 hours of project management education</li> </ul>
	<p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Four year degree, and</li> <li>• 4 500 hours in leading and directing projects, and</li> </ul>

	<ul style="list-style-type: none"> <li>35 hours of project management education</li> </ul>
<ul style="list-style-type: none"> <li><b>Short Learning Program Duration</b></li> </ul>	Minimum 26 weeks (4 hours per week) – 104 hours
<ul style="list-style-type: none"> <li><b>Final Test before enrolling for the exam</b></li> </ul>	200 multiple choice questions in 34 hours
<ul style="list-style-type: none"> <li><b>Tuition Cost (including Online Learning Portal)</b></li> </ul>	<b>R 12 000-00</b>
<ul style="list-style-type: none"> <li><b>Exam entry deadlines</b></li> </ul>	6 Months after membership to professional body was accepted
<ul style="list-style-type: none"> <li><b>International Exam Cost</b></li> </ul>	\$ 555-00
<ul style="list-style-type: none"> <li><b># of Exam Sitzings</b></li> </ul>	1
<ul style="list-style-type: none"> <li><b>Maximum number of attempts to pass exams</b></li> </ul>	At discretion of international professional body
<ul style="list-style-type: none"> <li><b>Books and Learning Material (Optional Extra)</b></li> </ul>	\$ 100-00 per publication
<ul style="list-style-type: none"> <li><b>Qualification awarded by International Professional Body</b></li> </ul>	PMP (Project Management Professional)

## VII. Key Differentiators

Many of our competitors claim that they can teach Project Management in as little as a week. Some of those Short Learning Programs however simply show students how to use MS Project and do not prepare them for professional exams

Industry prefers project managers that have completed their exams with an international professional body.

Our whole aim is to act as Short Learning Program tutors and to make sure students are well prepared for the professional exams.

## VIII. Contact Details

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